

## EXHIBIT A

Installation  
ReportElectrical Business Machines Survey  
for House Appropriations Committee

Organizational Unit	Finance Division	Location (city)	Washington, D. C.
Bureau	Accounts Branch	Appropriation or other Budget Identification	
Department or Agency	CIA		

Units of Equipment - Rented or Owned - June 30, 1953\*

Trade Name:	Description:	Units:	F.Y. 1953 :	Rental:	Purchase Price	
					Annual	Under 3
					Over 3	Over 3
					Years of Age:	Years of Age

Total	:	:	:	:	:	:
-------	---	---	---	---	---	---

## Operating Data 1953 Fiscal Year

		Man Years	Amount
Analysis of Contract Services:	Operating Personnel		
	Supporting Personnel	.33	\$1,544.00
	Other Personnel		
	Total		
	Machine rental	xxx	
	Card and paper supplies	xxx	
	Contract services	xxx	
	Total		

Planned Expansion or Reduction in F.Y. 1954:

## Functions Performed:

Assigning advance account number to each line item recorded.

\* Auxiliary equipment, such as addressing equipment, electric typewriters, adding machines, etc., included to adequately present the installation and the functions performed by it, should be listed on a separate schedule and attached to the appropriate installation report.

This format is provided to obtain a reasonable degree of similarity and consistency in all presentations. Blank forms, if used, will be supplied by the agency. Deviations deemed desirable should be discussed with the designated GAO representative.